

Concientización Manuscript Submission and Review Process

Concientización accepts and publishes various types of scholarship, which for example may take the form of a research article, scholarly composition, book or movie review, and poetry. This is a brief overview of the journal's submission and review process. If you would like to submit a manuscript to the journal, please see "Author Submission Guidelines" on our website at: <http://www.chicla.wisc.edu/concientizacion>

All manuscripts submitted to *Concientización* undergo a blind review process aimed at nurturing the professional growth of authors and the quality of scholarship in the Journal. Below is an overview of what this entails.

1. Student author(s) submit a manuscript to *Concientización*.
2. The Journal Editor(s) checks that the submission meets the submission guidelines. If the manuscript does not meet general guidelines, it is sent back to the author (to address unmet requirements or needed information before resubmitting).
3. Student author is then notified that the submission has been accepted for review.
4. Two journal reviewers are asked to review the manuscript and provide critically constructive feedback (3 weeks).
5. The Journal Editor(s) retrieves and compiles reviewer feedback (1 week). A manuscript may receive one of following assessments:
 - Accept for publication as is (this rarely happens).
 - Accept for publication contingent on further editing & revision.
 - Do not accept at this time (manuscript needs more than revision).
6. Student author is notified of the manuscript's status. The Journal Editor(s) will provide the author with a letter noting reviewer feedback, suggestions, and necessary revisions. If a manuscript is accepted for publication contingent on editing and revision, the author is asked to make revisions and resubmit.
7. Student author is expected to address and incorporate reviewers' suggestions for revision and then resubmit the edited manuscript (1 to 4 weeks).
8. Journal Editor(s) checks that all necessary revisions have been made and notifies author of manuscript status (1 week). At this stage manuscripts may be assessed in the following ways:
 - Accept for publication (all necessary revisions have been made).
 - Accept for publication contingent on further revision (some necessary revisions have not been adequately addressed or changes in manuscript warrant new revision).
9. Once a manuscript has been accepted for publication with all necessary revisions completed, author will be notified of the manuscript's anticipated publication date.

Concientización is released each Spring semester, and manuscripts are accepted year-round. Please note that the review and editing process may take several weeks to months to complete. For more detailed information please refer to the *Concientización* website: <http://www.chicla.wisc.edu/concientizacion>

If you have additional questions contact the Journal Editor(s) at CLS_Journal@mailplus.wisc.edu.